



Position: Teacher-Head Start

Program Description

Head Start and Early Head Start are comprehensive federally funded school readiness and family support programs for low-income and special needs children that promotes parents/guardians as the primary educator of the child

Essential Duties and responsibilities

- Develop and implement lesson plans using the Creative Curriculum to execute current program goals
- Utilize classroom materials and routines to promote an environment conducive to age appropriate levels of development, interests, and special needs of the children
- Develop and maintain a safe and healthy classroom environment in accordance with Head Start, title 5, and title 22 regulations
- Implement rules and practices in support of positive child re-direction
- Pro- concepts of the child
- Provide a continuous and interactive process between families and program providers that foster the parent partnership agreements as required by the federal regulations under the Head Start Act
- Conduct scheduled home visits to children in primary cohort
- Conduct required parent/teacher meetings as set forth by both the Head Start Act and Title 5
- Conduct the ASQ and the ASQ/SE with children assigned to cohort
- Work on the Individualized Education Plan for each child assigned to cohort and update with family up to three times per school year
- Maintain and update written records and reports in accordance with the head Start and title 5 act in a timely manner
- Maintain an open and friendly relationship with staff, parents, and program volunteers
- Commitment to inclusive practice to accommodate children with learning differences and special needs
- Integrate Head Start Federal Mandates into the classroom routines and curriculum plans
- Lift, carry, retain children weighing 30-50 pounds as needed
- Ensure personalized special services are provided to children with special needs (i.e, feeding, assistance with toileting, including diapering, specialized equipment and so forth
- Attend required classroom, center, and organization meetings
- Perform related duties as assigned

Minimum Qualifications:

- Associate of Arts in Early Childhood Education; OR a degree in a related field inclusive of twenty-four or more semester units in early childhood education and or related field
ADD other Kidango requirements here

Knowledge, Skills, and Abilities:

- Knowledge of early childhood education, child development, anti-bias education, and family support services
- Knowledge of local educational and community based resources for families with children between the ages of 0-8
- Knowledge of bi-lingual language acquisition
- Knowledge of Federal Head Start policies and procedures high desired

Licenses; Certificates; Special Requirements:

- Valid CPR and First Aid certificate
- Submission of physical examination and TB clearance as required by state and federal regulations
- California State law requires background criminal checks on anyone who works in a licensed childcare facility and who is not a client. Must have ort obtain a current background check clearance, signed criminal record statement, and signed Acknowledgement to Report Child Abuse
- Bilingual (English/Spanish, English/Cantonese,) speaking, reading, and writing skills highly desirable